

Board of Trustees Meeting, August 16, 2017

Minutes submitted by Margaret Willey

Present: Margaret Willey, Patti Baldus, Andy Cawthon, Mark Smith, Charity McMasters, Wayne Johnson, Jane Horton, Kathy Humphrey

Absent: Hank Nash

Next scheduled meeting: **September 20, 2017**

Reports

Chair's Comments (Charity):

Charity spoke of her appreciation for the BoT members and for our service to C3. And also her excitement that we are close to finding a new leader.

New leader Search Team: (Mark)

Mark reviewed the process of finding a new leader for the BoT and said that the job of leader has been offered to the top candidate. Mark will meet with this candidate in the next few days. Once the candidate has accepted, we can announce (another week or two). BoT members were very excited about the identity of the top candidate.

Finance: (Andy)

Andy's financial report included the fact that we are down around \$2000 per month. At this rate we can remain solvent for 30 months.

Andy will put something in the newsletter encouraging fundraiser volunteers to put some sort of fundraiser together for fall. We may also ask for everyone to make a larger monthly donation from now until years end.

Margaret offered to search for document we approved in 2016 for dealing with financial crisis in our community. **

In the meantime, we approved a motion to respond to emergency situations with funds up to \$500 with the provision that such allocations be confidential.

Community Life Committee (Patti)

Membership – Kathy contacted a couple of new attendees and left a message.

Sunday Gathering Team – CLC affirmed Leslie's idea of inviting members to submit remarks about the speaker after the gathering. Not sure when this will begin or who will coordinate.

Charter for Compassion – not much to report; update on health of a few people. Week 3 at C3 was very successful in providing items for students at Lake Hills Elementary School. September will be Kid's Food Basket again and October will be the People Center

Education – Wayne will be meeting with with Karen and Karlie to make the curriculum for children more substantial.

Communication – Going well. No newsletter for Dec. 25-Jan 1.

CLC New Business – Peace will be the theme of our efforts for September. Gathering Sept. 18 at Hope College. CLC will organize a Peace walk on September 21 (International Day of Peace) at Central Park. More soon on these events.

Outreach Committee Report (Jane)

Coalition for Community Development – Nancy Peters, chair of CCD, sends thanks for our work. C3 member Deb Gianetti has been coordinating painting in the MH schools.

Adopt-a-Classroom was well funded by C3 members, donating \$2000 right away. Char Zoet is coordinating.

Jane reported that the new MH volunteer effort, which merged the CCD and Journey of Hope is working well.

Adopt-a-Highway - Next pick up September 23.

Loving Spoonfuls – Running smoothly.

LEDA/North Ottawa Kitchen Table Conversation – the group has been discussing ways to support the West Michigan migrant community.

Marketing

Podcast – Carma Adams is continuing to improve our Podcasts. The I am C3 podcast is available through a link on the website as well as iTunes. The Chris Steadman Sunday podcast should be available soon.

Social Media – Malea and Shannon are working well on this together. Over 1000 likes on our Facebook page.

Press Releases – David continues to writespress releases for the GH Tribune. Publication is sporadic.

Website – Updated a bit

Invite a Friend Sundays – On select Sundays the C3 community will be asked to invite a friend to the gathering.

Upcoming

Inspire! Religious Diversity Proposal – Dick Kamischke will be one of the panel members at Inspire’s November 18th event. The committee agreed to donate \$100 to this event, but not to contribute \$500 to be a Mudita sponsor.

Great Michigan Read – October 11th – C3 is no longer actively involved in planning or sponsoring this event.

Music at the Museum – We will again be sponsoring this series.

Detroit Poet Laureate Naomi Long Madgett – We will not be sponsoring this event, but will promote it.

Harry Potter Themed Day October 29 – This will be an Invite a Friend Sunday and will include a Calvin College Professor discussing “What Does Harry Potter Mean?”

The Notables Book Club – David Dean will be creating a new book club in which notable area residents will be asked to recommend a favorite book and lead discussion.

New Business

Andy proposed a joint meeting of the Boards CCD and C3. Jane will look into this

Andy and Margaret reported that the policy documents from our insurance company will be adequate for handling matters of safety and sexual harassment for the time being. Margaret will review these documents and submit them for board approval at the next meeting.

Some of us felt that C3 members might benefit from a tutorial about podcasts from Carma.

Independent contract issues were discussed, including questions about Karen’s salary and benefits. We need to decide what our overall policy will be regarding time off for illness. This would include a consistent policy for our independent contractors whenever they hire a sub.

Charity shared the letter she sent to the Superintendent of Schools in Muskegon and we suggested it be published in the bulletin and newsletter, along with the response.

**** Margaret found these documents and sent them to the BoT on August 21.**