

Board of Trustees Meeting, September 20, 2017

Minutes submitted by Margaret Willey

Present: Margaret Willey, Patti Baldus, Andy Cawthon, Hank Nash, Mark Smith, Charity McMasters, Wayne Johnson, Jane Horton, Kathy Humphrey, Kent Dobson

Next scheduled meeting: **October 18, 2017**

Reports

Chair's Comments (Charity):

Charity welcomed Kent Dobson to his first C3 BoT meeting and expressed our excitement about this new chapter for C3.

New Leader Search Team: (Mark)

The LST will now prepare document based on the search process for future leader selection. Mark described plans to create a leader support team and also to create a better job description for current and future leaders. This led to discussion of what C3 needs from a leader, in order to better ensure success for Kent and to better steer the organization. Andy suggested 3 meetings with Kent, the committees and the Leader Search team to harness all perspectives. Kathy suggested 4 meetings to this end.

Kent suggested formation for what will be called a "**Lead Visioning Team.**" He requested more information about "how things get done" at C3, in particular with the Sunday Gathering Team.

A motion to make the current Leader Search Team become the Lead Vision Team was called (with option for current members of LST to step down if they so choose). Motion passed.

Kent announced his new office hours: M-W 10-2

Kent also announced a standing lunch from 12-1 on Mondays, by reservation, 4 at a time.

Finance: (Andy)

P & L shows small monthly losses combined with a substantial cushion. Mark, Kathy, Kent and Andy have formed a subcommittee to find ways of increasing monthly revenues. Our copier lease has been renegotiated to reduce expenses roughly \$300/month. Also switching phone service to Charter Spectrum.

Andy is moving forward with the independent contractor issue.

Community Life Committee (Patti)

Membership - C3 has added 41 contacts since August of 2016.

Sunday Gathering Team – C3 Gatherings will be held on two consecutive Saturdays in December, the 23 and 30th (rather than not meeting during the holidays.)

Community Compassion and Care – updates on several community member health issues. Week 3 at C3 was very successful in providing supplies to Kid’s Food Basket. We will help with the Noah Project (animal rescue) for our October focus and donate to the People Center in November.

Education – Wayne met with Carley to discuss lesson plans and concerns. Next will meet with Karen.

CLC New Business – International Peace Day plans for Central Park on September 21 (tomorrow).

Outreach Committee Report (Jane)

Coalition for Community Development will be sending out a Fall newsletter soon with many details about current projects and needs, including Cooking Matters (cooking class for adults), CCD beautification projects, volunteer needs at the MH schools, Growing Community (community garden efforts). Many wonderful things happening via the Coalition.

In Muskegon Heights Branch Library news: Margaret reported that a reception is being planned as the Friends of MHBL rename the Community Room at the library, making it the Dr. Doris Rucks Community Room. Reception planned for Saturday, December 9th. C3 is co-sponsoring Author Sherri Winston’s visit to the Heights schools and the Heights Library on October 12, 13 and 14th. The library is planning another Books and Bling sale at the library on Oct. 28 from 10-3.

Marketing

The Notables Book Club – David Dean has created a new book club in which notable area residents will be asked to recommend a favorite book and lead discussion.

New business

Safety Documents: Kathy suggested that we have materials that are more user friendly and also internal documents that exist for the organization. Margaret agreed, but attested to her need to be taken off the project.

Motion made to remove Margaret from responsibility to further edit and add to these safety documents. Motion approved.

Kathy reported that Jared Kramer will be meeting with Kent Dobson to partner with Humanity for Prisoners. C3 is donating \$200 to Humanity for Prisoners to help sponsor the October 12 presentation at Lakeshore Middle School.