

Board of Trustees Meeting, July 19, 2017

Minutes submitted by Margaret Willey

Present: Margaret Willey, Patti Baldus, Andy Cawthon, Mark Smith, Charity McMasters, Wayne Johnson, Hank Nash, Jane Horton, Kathy Humphrey

Absent: Wayne Johnson,

Guest from the Coalition for Community Development (CCD): Char Zoet

Next scheduled meeting: **July 19, 2017 at 6:30**

Reports

Chair's Comments (Charity):

Charity cited our current process of shoring up internal processes for contractor review in anticipation of a new leader, as well as strengthening our connections to organizations and agencies in Muskegon Heights and beyond.

New leader Search Team: (Mark)

Mark reported that the search team is very active, conducting meetings and holding interviews to discuss candidates. There are currently three serious candidates under consideration.

Finance: (Andy)

Andy reported that, as with earlier reports, contributions are down slightly, but our financial position remains strong because we have not hired a leader.

Mark and Andy presented a list that they have created of definitions for income and expense categories. Andy also explained that he has approached all independent contractors for a report on how they are fulfilling their contracts.

Community Life Committee (Patti)

Membership - committee responsibilities will be expanded in time. For now, what is in place is fine.

Sunday Gathering Team – the team is very excited about future speakers. Hank Nash will lead group singing in the Gathering Words segment, starting in Sept. It was suggested that

Charter for Compassion – efforts to support Muskegon Community EnCompass program were successful.

Week 3 – providing items for students at Lake Hills will be the focus for August. CLC will have a banner made for the lobby and make more of an effort to inform members of the reason for Week 3.

Education – Wayne has suggested a meeting with Karen and Karlie to make their Sunday story more of a focus for a lesson.

Outreach Committee Report

Jane Horton reported that CCD President Nancy Peters and the new principal of MLK Academy in the Heights are seeking volunteers to paint the school on Saturdays.

Project Hope is looking for more volunteers. They will be taking kids to the Muskegon Farmers Market and blueberry picking.

Guest Char Zoet came to report on the July CCD Board meeting that focused on a presentation by Rene Garcia, newly assigned Superintendent of Schools in the Heights. Kelly Hornsby, an experienced 2nd grade teacher in the Heights, was also part of the presentation. She is seeking more support for teachers. She reported that that MLK Academy needs to hire 16 new teachers. She is seeking sponsorships of classrooms in the Heights at the cost of \$250 per classroom.

And extended discussion followed about how best to proceed with this request as an organization.

Andy made a motion that through the CCD and the Outreach Committee, we allow a presentation that would result in better information and hopefully many sponsorships of individual classrooms. Motion passed.

Andy also proposed a joint meeting of the Boards CCD and C3.

New Business

Charity asked for suggestions for a presenter from C3 for an Inspire/Barbara Lee event – the BoT suggested Dick Kamischke

Margaret asked for help in moving forward with the process of updating our safety and sexual harassment documents. There are many decisions to make in order to best reflect what we need as an organization. Andy suggested that we begin by asking our insurance carriers what we need in order to update our policies. He will approach our insurance about this and we will go from there.