

Board of Trustees Meeting, November 15, 2017

Minutes submitted by Margaret Willey

Present: Margaret Willey, Patti Baldus, Wayne Johnson, Andy Cawthon, Mark Smith, Charity McMasters, Jane Horton, Kathy Humphrey, Kent Dobson

Next scheduled meeting: **December 20, 2017**

Guest: Jenny Roberts (fundraising)

Chair's Comments (Charity):

Charity reminded us of impending Board elections, candidates to be discussed at meeting's end.

New Leader Report: (Kent)

Kent has had 3 teachings in a row, then will travel to Israel, returning December 17th. He suggested we treat the Saturday Services during the Dec. holidays as more personal, informal gatherings.

Finance: (Andy)

Andy reported that attendance and plate donations at Sunday gatherings are up. We are eating into surplus as expected at about \$7,000 per month.

Andy expressed concern about the counting process for our Sunday donations and issues with mistakes and oversights. An improved system greatly needed. Andy will try to come up with a solution.

Andy is still working on paid Contractor situation.

Lead Visioning Team: (Mark)

3 Areas to improve: recognition, growth of membership, and sustainability. To facilitate these improvements the team will create a social justice map, improve networking efforts with other congregations, do more Sunday PR and focus on membership, including planning membership celebrations. These efforts will be evaluated in May.

Mark submitted a document to the BoT regarding visioning C3's future.

Community Life Committee: (Patti)

See notes:

Membership – Kathy is working with a system of contacting new attendees. The committee has formed a subcommittee to deal with new attendees. Ellie reported new figures for attendance and membership.

Sunday Gathering Team – Leslie reported on upcoming December teachers and the two end of month gatherings, which will be abbreviated to one-hour.

Charter for Compassion: Week 3 at C3 is hats and mittens for students at MH Elementary Schools. In Jan. will be socks, gloves and coffee for Heartside or Central School in GH.

Education – Wayne has met with Karen and discussed ways to improve instruction. Went well. Future needs may include hiring a person to care for infants. Need to plan for growth.

Communication – All is well with the newsletter. The Outreach and CLC Committees will make a greater effort to share reports so that they can better understand what the other is doing.

New business - Need to get rid of excess furniture in the office.

Outreach Committee Report: (Jane)

Budget proposals for CO submitted.

CCD – updates on past and future events in Muskegon Heights, volunteer and mentoring efforts. Submitted by Nancy Peters, chair of CCD Board.

Adopt-a-Highway – tentatively scheduled for April 14, but perhaps there will be two separate dates.

Loving Spoonfuls – volunteers set up through February.

Book Club – Going well.

Cash Mobs – Paper Place cash mob a success.

Marketing – plan being developed by David Dean. Podcasts are coming along. Impact of podcasts being evaluated.

Social Media/Website – Website to be redesigned in January.

Press Release – Considering canceling weekly ads and replacing them with larger paid ads to promote specific events.

Music at the Museum – going really well

OC New Business – Michael Perry coming Nov. 30. Books for Schools is a link on the Bookman website to purchase books for MH schools.

BoT New Business:

Jenny Roberts brought suggestions for a December fundraiser initiative in the form of a giving tree with an adjacent poster outlining the cost of a Sunday gathering. Much enthusiasm for the idea because it is easy to implement and will help educate the community about real costs.

Election process– names of prospective board members chosen. These people will be approached to join the BoT.

We finished with extended discussion of the details of Kent's job and responsibilities, agreeing to 30 vacation days and to the accommodation in Kent's schedule to his own creative endeavors.