

Board of Trustees Meeting, December 20, 2017

Minutes submitted by Margaret Willey

Present: Margaret Willey, Patti Baldus, Wayne Johnson, Andy Cawthon, Mark Smith, Charity McMasters, Kathy Humphrey, Kent Dobson, Hank Nash

Next scheduled meeting: **January 17, 2018**

Chair's Comments (Charity):

Charity reminded us of impending Board elections, brought up financial developments and expressed concern about the greater number of younger age children in the nursery.

New Leader Report: (Kent)

Kent brought up the significant success of the C3 podcasts as per David's email report. Recommended that we promote the podcast on Sundays. Also, the C3 Gathering is soon to be on Facebook live. Kent would like to do a series on "the Mystical teachings of Jesus." We discussed what the reception to such a series might be. Everyone on the Board approves of this idea.

Finance: (Andy)

Andy expressed concern about the counting process for our Sunday donations. An improved system greatly needed. Andy will try to come up with a solution.

Andy has a signed contract from everyone except Chase and Todd. **A motion to raise Chase's weekly salary for Sound Tech to \$75, so as to match the raise requested by Steve (from \$60 to \$75). Motion passed**

Motion to approve a \$500 donation to the Muskegon Heights Branch Library. Motion passed. Andy asked for quarterly reports about these types of donations at the library (and other like expenditures). **Motion to allow the finance committee to monitor donations and expenditures. Motion passed.**

Mark sent out information on the Finance Team (Finance Team is Andy, Kathy and Mark) functions. The document if available on basecamp and stressed the importance of maintaining "balance between developing structure and honoring the creativity and flexibility currently enjoyed by the C3 community."

With this in mind focus will be on 1) creating Budgets, 2) creating and tracking Fundraising Events and 3) creating accountability protocol for monitoring, recording and reporting our budgets.

Steering Committee report/Lead Visioning Team: (Mark)

January will be focused on membership. This will affect February elections and projects. We need to formalize what it means to be a member. Some discussion ensued about how to best proceed with this.

Three areas to improve are: recognition of our members, creating membership growth, and sustainability of members. To facilitate these improvements the team will create a social justice map, improve networking efforts with other congregations, do more Sunday PR and focus on membership, including planning membership celebrations. These efforts will be evaluated in May.

Community Life Committee: (Patti)

Membership – Dick has created a list of new members, TBA.

Sunday Gathering Team – Details of the C3 Holiday gatherings shared. Planning for 2018 Speakers is underway.

Compassionate Care and Concern—updates on members recovering from illness/surgery.

Charter for Compassion: Week 3 for January will be Central High School. Wish list to come.

Education—Current need to take care of infants. Room is being prepared. Committee has a person in mind to hire. **Motion to fund \$75 a week for someone to take care of the infants. Motion passed.**

Communication—Chrys is out of town for a death in her family. Shannon is covering the newsletter for her.

New business—Patti will begin selling off the spare office equipment in January.

No Outreach Committee Report this meeting

BoT New Business:

Election process update; a few more prospective names mentioned and discussed.